

TRINITY BAPTIST CHURCH – KERRVILLE, TX

JOB DESCRIPTION

Minister of Worship

Direct Supervisor: Senior Pastor
Associate Supervisor(s): N/A
Employment Category: Regular Full Time, Exempt

Principal Function:

The Minister of Worship works with the Senior Pastor to provide opportunities for Christian worship through planning, supporting, conducting, and evaluating the worship services of the church.

Preferred Qualifications:

- Ordained
- Bachelor's Degree or higher (Music degree preferred)
- Seminary education a plus
- 5 to 10 years of experience in ministry worship

Duties & Responsibilities:

Worship, Music, and Drama

- Plan worship services with Senior Pastor and Worship Ministry Team, Sound Team, and Broadcast Team
- Develop the worship bulletins
- Develop a comprehensive church music ministry such as choral groups, praise teams, congregational music, solo and ensemble music, instrumental music, handbells, and other musical expression which enhances worship
- Enlist, develop, and supervise all worship leaders in music and drama
- Supervise and/or direct all church music programs
- Organize and train special music and drama groups
- Supervise the purchase and care of all church music, equipment, materials, and music licenses
- Approve music for other special events
- Supervise the work of employed music assistants according to their job descriptions
- Seek, develop, and supervise instrumental accompanists for the church
- Plan and conduct special training events in all areas of music and drama ministry
- Plan and conduct special music and/or drama services periodically throughout the year
- Organize and supervise sound, lighting, and broadcast technologies and volunteer training and scheduling

General Ministerial Staff

- Be responsible for writing articles for use in TBC publications dealing with their area of responsibility
- Assist the Nominating Committee in enlisting and training needed workers for all areas of their responsibility as required

- Be available for counseling workers and staff members as the occasion may arise
- Serve as staff representative (non-voting member) of Deacon Body, committees, and ministry teams as assigned
- Serve as a member of the Church Council
- Maintain a personal program of visitation
- Serve denominational interests in seeking to interpret their work through appropriate channels
- Exemplify the highest level of Christian influence and conduct in the community and TBC
- Support the unified budget concept of church finance and avoid soliciting or expending funds not previously authorized by the church
- Maintain a vital and growing spiritual life through Bible study, prayer, and meditation
- Maintain proper priorities in home and church life
- Work and interact cooperatively with church membership and staff
- Demonstrate flexibility in schedule and responsibilities
- Maintain confidentiality and trust
- Abide by the Trinity Baptist Church Constitution, Bylaws, Operations Manual, and Personnel Policies Handbook
- Maintain an active program of professional development/training through attendance at workshops, conventions, camps, assemblies, clinics, etc. as encouraged by the church
- Plan and schedule ministry outside the church, vacation time, and days off in consideration of the needs of the church

Additional Responsibilities

- Other ministry opportunities as requested by supervisor